

GACTC

JOC Summary

JUNE 28, 2010

EDUCATION

Agreement: renewed the Memorandum of Agreement between Allegheny Commercial Driving Academy, Inc., (Smith Transport) and the GACTC for the purpose of conducting a contracted Commercial Truck Driver training program.

Out-of-State Conference: approved Tony Gibbons, Automotive Technology Instructor, to attend Auto Update Conference at University of Northwest Ohio, in Lima, OH, August 4-7, 2010.

PERSONNEL

Employment: hired the following personnel for 2010-11:

- a. Summer Employment: Jim Burchfield (Greenwood Park); Art Albright and Dave Palazzi (Summer Construction Projects).
- b. Part-Time Teacher Assistants: Margaret Baumgartner, R.N., and Joyce Seely, R.N.
- c. Summer Printing: Kirk Lathero, Digital Printing Instructor.
- d. First Aid Assistant: Kim Bender, R.N., part-time First Aid Assistant.
- e. Part-time Teacher Aides:- teacher aides for 2010-11, pending receipt of Carl Perkins funding approval: DeNicola, Glashauser, Steinbeiser, McGinnis.
- f. Part-time Food Service: Machele Wise and substitutes Amanda Downs, Laura Nesslein, and Shannon Sprankle.
- g. Contracted Services for Security: continued contracting services with the Altoona Area School District for security services.
- h. Part-time Security Greeters: Crouse, Little, Houck, and Riley; greeter substitutes: Eichenlaub, Hobbs, Moyer, and Tedora.
- i. Part-time Clerical: Tami Kaylor and clerical substitutes: Lloyd and Behe.
- j. Part-time Maintenance: DeStefano and Detwiler.
- k. Student Employment: all Greenwood Park: Deeters, Berry, Krajacic.

Network Administration Contracted Service: Approved contract with David Smith for Local Area Network Administration for the 2010-11 school year.

Curriculum Development: approved instructors to complete curriculum work paid through the Curriculum Grant by June 30, 2010: Bravin, Gens, Kelley, Lantz, McCloskey, Standley, Swales, Curran, Potter, Womer, Seese, Amigh; plus all for Literacy Lesson Plans.

Extra Days: approved Gayle Swales and Nicole Taneyhill, Guidance Counselors, for 5 extra days over the summer for the 2009-10 school year.

Extra Hours:

- a. approved Katrina Gentsch for assisting with new student interviews and other recruiting efforts.
- b. approved Katrina Gentsch for an additional 20 hours to monitor the Medical Secretary Internship program.
- c. retroactively approved John Williamson to develop a home budgeting class for Blair County CareerLink.

Stipend:

- a. approved Keith Landis as marketing facilitator, lead teacher for visual communications programs, PrintED accreditation coordinator, and other duties as assigned.
- b. approved Tim Keener for assistance with LAN devices in the absence of the Network Administrator during the school year.

Leave Without Pay: retroactively approved leave without pay for Nicole Taneyhill.

Contracts: approved full-time postsecondary contracts for LPN faculty members, Romagna, Yesenosky, and Cunningham, and for tuition-based contracts for faculty members Englert and Gentsch.

Permission to Hire: Permission granted to hire a full-time Practical Nursing faculty member.

Curriculum Development: authorization given for the director to approve instructors for 10 hours to work on curriculum during the summer.

Teacher Substitute: retroactively approved Donna Lesniak be added to the teacher substitute list for 2009-10.

FINANCE

Bid Awards: awarded the bids for bread and milk products.

Continuing Education Refunds: granted permission to process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2010-11 school year.

Insurance: accepted or approved the following insurance plans, effective July 1, 2010, through June 30, 2011, for eligible employees: Medical/Prescription, Dental/Vision, Life & ADD, Short-Term Disability, Long-Term Disability, Workers Compensation, Errors & Omissions, and Other.

Summer Camp: Retroactively approved operating summer camp program June 14-18, 2010.

2009-10 Budget: Permission granted to:

- a. allow rollover of Continuing Education prior reserve for future curriculum and equipment upgrades.
- b. rollover funds in the amount of \$250,000 to be held as a retirement reserve in preparation for the PSERS rate spike.

Asbestos Abatement:

- a. Accepted bid submitted by Marcor Environmental, LP, in the amount of \$106,795.
- b. Retroactively approved contract with ATC Associates, Inc., for preparation of bid specs and project monitoring. Costs should not exceed \$22,200.

Funding for both projects will come from Capital Reserve Funds.

FYI: Substantial approval has been received for the 2010-11 Perkins Secondary Grant in the amount of \$299,921.

NEW BUSINESS

Election of Treasurer: Named Kathy Hazenstab of Altoona Area School District the new Board Treasurer, effective immediately.