

# GACTC

## JOC Summary

March 22, 2010

### EDUCATION

Out-of-State Competition: approved Keith Landis, Multimedia and Web Design instructor, and four students to attend DECA national competition April 23-28, 2010, in Louisville, Kentucky, at an approximate cost of \$850.

Out-of-State Conferences/Field Trips: approved the following:

- a. Charles Miller, Outdoor Power Eqpt. Instructor, to attend EETC Conference, April 9-11, 2010, in Greensboro, North Carolina, at an approximate cost of \$450.
- b. Anthony Gibbons, Automotive Technology Instructor, to the one-week 2010 AYES Training Conference, July 19-23, 2010, at Seminole State College of Florida at a cost not to exceed \$1,690.
- c. Kathy DePiro, Logistics & Materials Management Instructor, to attend NA2010 Material Handling/Logistics Conference, April 25-27, 2010, in Cleveland, Ohio, at an approximate cost of \$640.

Out-of-State Field Trips: approved the following:

- c. Dental instructor, teacher aide, and students to the Holocaust Museum in Washington, DC, May 3, 2010, at no cost to the school.
- d. Health Occupations instructor and students to Inner Harbor Science Center in Baltimore, MD, May 6, 2010, at no cost to the school.

2010-11 School Calendar Revision: revised the 2010-11 School Calendar to include December 23 as part of the Christmas Break and change the last student day to June 3. This will keep the GACTC calendar in line with the majority of the school districts.

### PERSONNEL

Resignations/Retirements: accepted with regret the retirement notices submitted by David Smith, Lugene DeLozier, Christine Behe, Daniel Chilcote, and Richard Igou.

Employment:

Permission to Hire: permission granted to advertise and hire as necessitated by the open positions created by the above resignations/retirements for the 2010-11 school year.

Clinical Instructor: hired Donna Cunningham as Health Occupations Clinical Instructor at Garvey Manor.

Banquet Worker: approved Amber Eaken as banquet worker.

Part-time Security Greeter: hired Hobert Hobbs, part-time security greeter.

Part-time Continuing Education:

- a. hired the following part-time instructors: Russell Mallory (Machining) and Holly Holdren (Office Practice).
- b. Approved additional 45 hours each for part-time instructors Shane Stoehr (Drafting) and John Williamson (Math).

Additional Holiday: approved an additional paid Independence Day holiday on Friday, July 2, 2010, for eligible full-time employees.

## FINANCE

### 2009-10 Budget Revision:

a. granted permission to amend the budget to recognize revenues and expenses for the following grants:

Equipment Grant (1)	\$50,000
Equipment Grant (2)	\$50,000
Curriculum Grant	\$42,000
New Choices Grant	\$43,000

b. granted retroactive permission to file as the fiscal agent a Postsecondary Perkins Budget revision to properly account for Greater Johnstown CTC services.

Postsecondary Perkins Contracts: retroactively approved contracts with Greater Johnstown CTC for curriculum development, instructional support, and special populations/career specialist services at their campus.

Hiring of Auditors: permission granted to hire Young, Oakes, Brown & Company as auditors to conduct the General Financial and Single Audits.

Communications Contract: granted approval for a three-year contract with One Communications for local and long distance service.

Change Order: approved third change order for façade project to J. C. Orr and Son, Inc.

2010-11 Budget: A draft of the 2010-11 budget was distributed for review.

Committee Meetings: Ad Hoc Salary and Finance Committee meetings scheduled in April.