

GACTC

JOC Summary

JUNE 22, 2009

EDUCATION

Educational Email System: authorized use of educational email system (Gaggle.net) for students at the teacher's discretion. There is no cost to the school for this service.

Agreement: renewed the Memorandum of Agreement between Smith Transport International and the GACTC for the purpose of conducting a contracted Commercial Truck Driver training program.

Articulation Agreements: approved articulation agreements with Mount Aloysius College for the following postsecondary programs: Computer Information Specialist, Computer Repair Technology, Medical Assistant, and Heating, Ventilation, and Air Conditioning. HVAC is approved providing an agreement is in place.

Postsecondary Full-Time Program Approval for 2009-10 extended the 900-hour welding program for adults to 1,080 hours by including competencies in machining, metalworking, and blueprint reading.

PERSONNEL

Employment:

- a. Culinary Arts Instructor: hired Bruce Standley to fill the vacancy as full-time Culinary Arts/Baking Instructor.
- b. Culinary Arts Teacher Assistant: hired Judith Bennett to fill the vacancy as full-time Culinary Arts Teacher Assistant.
- c. Summer Employment:
 - 1) approved Jim Burchfield to supervise work at Greenwood Park for one hour/day.
 - 2) approved Art Albright, Bill Douth, and Dave Palazzi for Summer Maintenance Projects .
- d. Part-Time Employment: approved limited contract with John Prosperi for the 2009-2010 fiscal year to help implement CJT grants.
- e. Part-Time Teacher Assistants: continued the employment of:
 - 1) Margaret Baumgartner, R.N. as a teacher assistant in the Health Occupations program.
 - 2) Joyce Seely, to assist with clinical supervision in the Health Occupations program.
- f. First Aid Assistant: continued the employment of Kim Bender, R.N., part-time First Aid Assistant.
- g. Part-time Teacher Aides:- continued the employment of the following teacher aides for 2009-10 pending receipt of Carl Perkins funding approval: Igou, DeNicola, Latini, Glashauser, McGinnis, Steinbeiser
- h. Part-time Food Service: continued the employment of substitutes Sharon Croft and Erminia Ruggiere.
- i. Contracted Services for Security: continued the contracted services agreement with the Altoona Area School District for security services.
- j. Part-time Security Greeters: continued the employment of part-time greeters, at : Crouse, Little, Eichenlaub (Sub).
- k. Part-time Clerical: continued the employment of Tammi Kaylor and clerical substitute: Lloyd.
- l. Part-time Maintenance: continued employment of : Philip DeStefano and Robert Detwiler.

m. Part-time Continuing Education: hire Barb Wible as part-time instructor at the \$21/hour rate to teach a ServSafe course this summer for a total of 8 hours.

n. Student Employment: hired the following students part-time for summer work: Deeters, Roberts

FYI: The following students have been approved through the Summer Youth Program and are working in our building: Nesscern, Stevens, Fox, Conley, Long, Miller, Korman, and Hillard .

Change of Status:

a. Approved reclassification of Kirk Lathero from full-time teacher assistant/printer to one-half day instructor in Digital Printing Technologies and one-half day teacher assistant/printer position effective the 2009-10 school year.

b. Approved reclassification of Lester Houck from greeter substitute to part-time greeter.

Extra Days: granted approval to pay Pam Bono, Emily Swanseen and Gayle Swales, Guidance Counselors, for a maximum of 5 extra days over the summer months.

Extra Hours: approved Katrina Gentsch for assisting with new student interviews and other recruiting efforts.

Student Organization Advisor Stipend: approved stipend for Dodie Amigh to serve as SkillsUSA assistant student organization advisor for the 2009-10 school year:

Stipends:

a. William Doult for supervision of the house project.

b. Keith Landis as marketing facilitator, lead teacher for visual communications programs, PrintEd accreditation coordinator, and other duties as assigned.

c. Heather McCloskey as mentor to Bruce Standley for school year 2009-10.

Contracts: approved full-time postsecondary contracts for LPN faculty members: Romagna, Yesenosky, and Cunningham, and for tuition-based contracts for faculty members: Delozier, Gentsch.

Curriculum Development: granted authorization for the director to approve instructors to work on curriculum during the summer.

Substitutes: deleted the following from the teacher substitute list for 2009-10: Acker, Burger, Hawk, Reinhardt, Shade, and Whitfield; and deleted Rago from the clerical and greeter substitute lists.

FINANCE

Bid Awards: awarded the bids for bread and milk products.

Continuing Education Refunds: granted permission to process refunds for enrollees whose classes do not run, for the 2009-10 school year.

Insurance: accepted or approved the following insurance plans, effective July 1, 2009, through June 30, 2010, for eligible employees: Medical Prescription, Dental/Vision, Life Insurance & Accidental Death & Dismemberment, Short-Term Disability, Long Term Disability, Workers Compensation, Errors & Omissions, and Other.

2008-09 Budget: granted permission to:

a. permanently retain proceeds and interest earned from the Rail Training Center sale in the General Fund for use as recommended by administration and approved by the JOC.

b. allow current retainage and rollover of Continuing Education prior reserve for future curriculum and equipment upgrades.

c. rollover funds in the amount of \$250,000 to be held as a retirement reserve in preparation for the PSERS rate spike.

Belmar Lease: granted permission to renew the lease with Belmar for use of the Fourth Avenue parking lot, at the rental rate of \$65/month.

Sale of Lathes: granted retroactive permission to advertise and accept bids on the sale of two lathes.

EIFS Project Change Order: approved a change order in the amount of \$8,996.91 to replace the existing fence and gate system. In that fence replacement was not part of the original project bid specifications, Attorney Andrews advised administration to secure two additional for a total of three quotes for the fence and gate work. Committee members agreed to give approval contingent upon administration's receipt of three quotes and their recommendation.

Secondary Perkins Grant (FYI): Substantial approval has been given to the 2009-10 grant in the amount of \$293,740.

REPORT FROM ADMINISTRATION – Dr. Lanny Ross

Dr. Ross reported improvement in end-of-year assessments given at the GACTC. Nearly all programs use the NOCTI test. Precision Machining uses NIMS. Fewer than 50% were competent or advanced in 2004-05, while 80% achieved those levels in 2008-09. Dr. Ross expressed his pride with staff and students for working diligently to improve these scores. In the advanced category, scores increased from 40-64%; these students qualify for the Pennsylvania Skills Certificate. GACTC student scores are now above state and national averages. The first year we were able to access 11th grade PSSA test scores was in 2007-08. Reading scores have gone from below 50% to above 50%, and math scores have increased 10%.

Two Altoona GACTC students have been awarded the Congress-Bundestag Scholarship to study in Germany for one year. Of 50 scholarships awarded nationwide, the only two awardees from Pennsylvania were GACTC students, Michael Maier (Dental Assistant) and Jacob Parshall (Precision Machining).

Emergency Services students took and passed the First Responder test, the largest number to pass the test at one time. The GACTC pass rate increased 5-6 times from former classes. EMS students will be preparing for the Emergency Medical Technician test next year.

Dr. Murray noted that health care costs are expected to rise by 9% in 2010. Dr. Murray reported that the Altoona School District health care plan, with GACTC as a rider, is holding at 6%, but that the administration must prepare for a health care price surge. When fully insured with Highmark, Medco was the only option for prescription coverage. The Altoona Area School District plans to utilize Express Scripts beginning in October with a new drug underwriter and hopes to save \$250,000.