

GACTC

JOC Summary

April 28, 2008

REPORT OF COMMITTEES

Ad Hoc Salary Committee

Mrs. Donna Tyler, Chair of the Ad Hoc Salary Committee, reported that the Committee met in executive session on April 10, 2008, to discuss staff salary increments, scales, compensation plans, and benefits for 2008-09. **Upon the recommendation of the Ad Hoc (Salary) Committee, Mrs. Tyler made the motion to approve the salary increments, salary scales, and benefits, as well as compensation plans as submitted for the Executive Director, Central Office Administration, Mid-Management A & B Levels, Practical Nursing Instructors, Management Support, and Support Staff levels for 2008-09. Ms. Hendricks seconded the motion, and motion passed unanimously.**

Finance Committee

2008-09 Budget: The Finance Committee also met on April 10, 2008 following the Ad Hoc Salary meeting to review the proposed 2008-09 budget. **Upon recommendation of the Finance Committee, a motion from Ms. Hendricks, and a second from Mrs. Tyler, members unanimously gave their tentative approval to the 2008-09 budget with one change.** The budget includes salary increments as recommended by the Ad Hoc (Salary) Committee. Administration requested that the GACTC budget be presented for approval at the May district board meetings.

EDUCATION

Agreement: approved an agreement with the Altoona-Blair Chamber Youth Leadership Program to use the CTC facility in 2008-09.

PERSONNEL

Homebound Instruction: approved Susan Lowther, Commercial Art instructor, to provide homebound instruction and to be reimbursed by the home school.

Part-Time PS Instructor: approved hiring Susan Endress to teach in the Medical Assistant program, effective April 2, 2008.

Clerk Bookkeeper II: approved hiring Brenda L. Hopkins, for the full-time Business Office Specialist position at an annual salary according to Step I on the established scale, with benefits under the Support Staff Compensation Plan, effective May 5, 2008.

Resignation: regretfully accepted the resignation of John Richardson, Teacher Aide, effective April 25, 2008 to accept full-time employment.

Change of Status: approved changing the status of Kirk Lathero, part-time 9-month teacher aide, to 12-month full-time Teacher Assistant/Printer, effective June 6, 2008, for a 2080 hour/260 day contract, at step 3/6 on the salary scale. This hourly rate will remain without increase for the 2008-09 school year as well.

Salary Increment: (FYI) awarded a \$150 salary increment to Heather McCloskey for receiving her Vocational II (permanent) certification, according to school policy.

Change in Status: granted permission to change the status of Adam DePiro from Teacher Assistant (local funds) to Teacher Assistant (Perkins funding), at his current rate, for a 6.5 hour day each school day for the remainder of this 2007-08 school year, effective April 28, 2008.

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Student Worker: approve hiring Daniella Santana as a banquet worker.

Credit Reimbursement (FYI): Keith Landis

FINANCE

Ms. Hendricks made the motion, and Mr. Hallinan seconded, to approve the following actions. Members voted unanimously in support of the motion.

Mileage Stipends: approved mileage stipends for 2008-09 for Administration and Mid-Management A staff.

Permission to Purchase: granted permission to purchase a new dump truck through State COSTARS contract and to reject bids on a used dump truck. The purchase price of a new Ford F350 Dump Truck through COSTARS and from Stuckey Ford is \$28,842.

Building Refacing: granted permission to allow administration to pursue costs and financing options of replacing or refacing glass exterior of the top two floors as recommended by the Finance Committee.

REPORT FROM ADMINISTRATION

Dr. Ross reported that the school was given an award from ABCD Corporation at their annual breakfast meeting. The school was recognized for its support of local economic development.

Greg McConnell announced the Open House to be held the evening of April 29. A committee has been formed to discuss new marketing strategies for continuing education. A billboard was designed by the Multimedia students for Continuing Education and it has been placed at the intersection of Logan Boulevard and Plank Road. Also, placemats were also designed by the students and were placed in 28 local restaurants. Mr. McConnell has already received positive feedback as a result of the advertisement on placemats. This marketing effort has been a collaborative effort between Continuing Education and Practical Nursing. Dr. Ross reported that between May and August, about 100 full-time health care students, including Practical Nursing and Medical Administrative Specialist students will graduate from both the full-time and part-time evening programs, and a number of them will go on to higher education.

REPORT FROM STUDENT REPRESENTATIVE – Angel Ramos

Student representative, Angel Ramos, reported on student organization activities:

HOSA: Students attended the HOSA State Leadership Conference April 9, 10, and 11. Twelve students participated. Students completed a project with Partnering for Dental Services. Students in Dental visited all of the Blair County Head Start classrooms and many of the Altoona Area School District elementary schools to educate the young students on good nutrition and good oral hygiene. The class took a field trip to the Carnegie Science Center in Pittsburgh.

DECA: 35 students will attend the PA DECA Career Day at PNC Park in Pittsburgh on May 7. Students will stop to visit one of the new warehouse facilities, REI, in Bedford. REI will provide a tour for the students and also discuss possible employment opportunities. Students will also stop at The Mill, a new mall complex in Pittsburgh. Students will be addressed by management about the employment opportunities that the companies in the mall will have to offer.

SkillsUSA: 10 students competed in the SkillsUSA State Competition April 2, 3, and 4, at the Hershey Resort. Kalena Payne, a 10th grade Interior Decorating & Finishing student won a silver medal; Clinton Wyles, 11th grade Outdoor Power Equipment student, won a bronze medal; and Mark Zsifkov, 12th grader in Emergency Services, placed fourth in Firefighting. Through their

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fundraising efforts, ten morning students qualified to be taken by limousine to breakfast at Cracker Barrel on May 10. Nine afternoon students will take the limo that same day to Pizza Hut for lunch. Student members are invited to the cafetorium on May 19 for an ice cream social to close out a successful SkillsUSA 2007-08 year.